



June 18, 2020

**ADDENDUM NO. 1 TO THE
REQUEST FOR PROPOSALS (RFP) FOR
A COMMUNITY CHOICE AGGREGATION (CCA) FEASIBILITY STUDY
FOR THE CITY OF STOCKTON, CALIFORNIA
(PUR 20-014)**

THIS ADDENDUM INCLUDES:

1. Revised calendar of events which includes a *new due date: Thursday, July 9, 2020*
2. Questions and Answers

Adjustments to Calendar of Events

1. City of Stockton observes Independence Day on July 2, 2020, and the City is closed. The due date for this RFP is hereby extended to Thursday, July 9, 2020 at 2:00 PM.
2. The "Evaluation Period" is hereby amended to "07/09/20 – 08/20/20".
3. The anticipated "City Council Approval" date is hereby amended as "09/15/20"
4. The anticipated "Award and Notice to Proceed" date is hereby amended as "9/16/20"

Question 1:

Page 2 of Proposer's checklist states: "Complete the following proposal documents (FROM THIS PACKET ONLY SUBMIT PAGES 18 to 20 AND PLACE IN THE FRONT OF YOUR PROPOSAL)" Are those the correct page references (18-20), and if not, which pages should we submit? 28-30?

Response 1:

The instructions are incorrect, please submit pages 28-30.

Question 2:

Page 2 of Proposer's checklist states: "Complete and sign a 'Proposer's Fee Schedule' form" Does this refer to a specific form, and if so, can you provide the form or refer to a page number in the RFP?

Response 2:

There is no City form. The proposer is required to submit their own schedule of fees/rates for the work proposed by type of work or position.

Question 3:

Page 17, Section 2.0 Background / General Nature of Service states: "Deliver local renewable energy development and energy-efficiency programs at or above current budget levels;"

What "budget levels" does this question refer? Are the budget levels referenced in the statement publicly available, and if so can you provide information on how to access?

Response 3:

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This language is amended to read, “Deliver local renewable energy development and energy-efficiency programs.”

Question 4:

Page 17, Section 2.0 Background / General Nature of Service states: “Ensure low-income program offerings are, at minimum, on par with current PG&E offerings;”

Are the PG&E offerings being referenced the CARE and Energy Savings Assistance programs, or are there others?

Response 4:

Yes, the CARE and Energy Savings Assistance programs are examples of “current PG&E offerings”. Proposers are expected to investigate any other low-income program offerings that may apply to Stockton residents in addition to the aforementioned programs.

Question 5:

Page 18, section 2.1.1.2. Load Study and 5-year Load Forecast: Will the load associated with the Port of Stockton be included in the analysis?

Response 5:

If the Load Data received from PG&E includes data from the Port of Stockton, then yes. However, because the Port of Stockton is outside the jurisdiction of the City of Stockton, proposers are expected to present this data within the analysis of the feasibility of a Joint Powers Agreement governance structure.

Question 6:

Page 19, section 2.1.1.5. Economic Impacts: Does the city have information about the extent to which constituents within the proposed service territory are participating in current PG&E DR and EE offerings?

Response 6:

No.

Question 7:

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Page 21, section 2.1.2 Community Engagement: Would City staff take the lead in Community Engagement task with the contractor playing a support role or does the City envision the contractor leading the community engagement task?

Response 7:

The City envisions the contractor leading the community engagement task with the assistance of City staff. Community meetings would be hosted jointly by the City and contractor, but the contractor is expected to prepare materials for said meetings, as well as record and address public feedback in the feasibility study. The City will provide both advertising and facilities for community engagement events.

Question 8:

Page 21, section 2.1.3 Additional Services: Should the budget assume a set-aside under the \$150,000 budget cap for Additional Services, or would any Additional Services be negotiated outside of the \$150,000 budget cap?

Response 8:

The budget should assume a set-aside under the \$150,000 budget cap for Additional Services.

Question 9:

Page 25, Financial Statement: Is an unaudited financial statement acceptable, and can it be marked CONFIDENTIAL?

Response 9:

Yes, and yes.

Response 10:

Is the City open to the bidder specifying different potential work products (e.g., level of detail in the economic and jobs analysis) with different budgets for each?

Response 10:

Yes.

Question 11:

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Do you anticipate extending the bid due date?

Response 11:

Outside of adjustments noted in the 'Timeline Adjustments' section of this addendum, no. Incomplete or late proposals will automatically be disqualified.

Question 12:

What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

Response 12:

The City will not provide additional details beyond what is stated in bid documents concerning how it will identify the winning bid.

Question 13:

Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com?

Response 13:

No. Additionally, this solicitation is not exclusive to USA firms; the document has a section on local preference due to the nature of the work to be performed.

Question 14:

Other than your own website, where was this bid posted?

Response 14:

The notice was posted on the City of Stockton website at www.stocktonca.gov/BidFlash which is available in Ask Stockton. Additionally, notice of the release of the RFP was sent to all individuals and companies that have registered for email alerts through our Bid Flash webpage.